



Pearcedale Basketball Club

Team Manager's information sheet

The main role of the team manager is a very important one, ensuring parents and kids are aware of training days, game days, knowing who will be where and when is a key part of the role.

It's all about communication

- Supporting your coach; ensure they have what they need to train and coach the kids on game day, each coach is a little different and some will need more assistance than others.
- Scoring roster for game day; have a roster for parents to participate in scoring the kids games, you must have a scorer nominated for each game, and sharing the load means all parents can have times where they are just able to watch the game. Importantly parents need a Working with Children Check and to have signed a members declaration to score at the centres now, please ensure all your parents have these and sent to the club, let us know if you are having trouble with any parents and we will follow up. The club do have templates for rosters if you are interested send a message to the club and this can be provided.
- Uniforms; making sure your kids all have uniforms and numbers don't clash is generally something the uniform coordinator for the club will arrange, however as the club is large we look to the team manager to assist and ensure the kids who need new jerseys will have the right numbers etc. There are options for second hand uniforms from time to time so make sure parents who need new ones are informed of this option and advised to contact the club for any queries.
- Awards and vouchers; our club will often source lollies, vouchers or awards for the kids and generally these will be distributed through either the team manager or coach depending on what suits the team. You may receive messages from our marketing person time to time regarding availability of these. If you are looking to have individual awards that either yourself or the coach would like to create let the club know and we will help wherever possible.
- End of season celebrations; the club will have an end of year/season group gathering, however part of encouraging team spirit is making something that is just for your kids and parents to catch up and celebrate the season. Often the club will supply trophies/awards at end of season which you can arrange for the coach to distribute at these gatherings to allow your team to reward and appreciate the efforts made by the team.
- Group messages; Find out how most of your parents like to receive messages, Facebook pages are great but not if a majority are not on facebook, try Text Messages, WhatsApp (free messaging private group) or messenger as alternatives and ensure all parents acknowledge and are receiving what you are sending out.
- Presents for the coach and support staff (i.e. you!); Some teams like to get together and put in for a present for the coach and others at the end of season, the club do give acknowledgment vouchers to coaches, and so this is really an individual team thing are completely up to you and your team to decide if/what etc. Make sure you have the discussion with your parents about preferences, and don't be pushy or make it something out of reach of parents who may not have the financial means to contribute too much. Basketball can be expensive enough as well all know!

Most of all Have Fun!

Utilise your parents get them involved in training, game day and have a good relationship with your coach are tips for a successful and happy team!